



MINUTES

Thursday, 4.11.2019

7-9 pm - Evergreen Property Management Office

Old Sweetbriar Farm Homeowners Association

Meeting Called By: Old Sweetbriar Farm Homeowners Association Board of Directors
Attendees: OSFHA Board Members, Homeowners, and Evergreen Property Management
Location: Evergreen Property Management Office, 24111 NE Halsey Street, Troutdale
Type of Meeting: Board Meeting (held on the 2nd Thursday of the month)
Board Members: President, Amy Campbell (elected 9.18)
Vice President, Dan Anderson (elected 9.18) **absent**
Secretary, John Peterson (elected 3.17) **absent**
Board Member, Tina Taplin (elected 4.17)
Board Member, Ray Kolberg (elected 9.18) **absent**
Board Member, Jeffrey Ironwood (elected 3.17) **absent**
Board Member, Kyle Holstein (elected 9.18)
Board Member, Lonnie Henry (elected 1.19)
Board Member, **OPEN SEAT**

Call Meeting to Order Board President

Amy Campbell,

There was not a quorum, 4 of 8 Board members were in attendance. The Board has a short meeting to discuss association business that did not require a vote.

Evergreen Property Management

Cyndi Strandberg, EPM

Cyndi Strandberg, President, and Owner of Evergreen Property Management presented reports and data on each of the below areas to the Board and meeting attendees. The Board and attendees were fully informed and given the opportunity to ask clarifying questions.

- Review of Association Financials (account balances and dues roll)
- Review of Association Work Order Status.
- Review of Association Architectural Review Requests
 - 1 submitted, 1 approved.
- Review of Community Violations
 - 3 violations in progress, 1 violator submitted documentation proving the violation is 'cured', one violator had progressed through the violation flow and not cured.
- Review of Board Approvals

Association Business

Amy Campbell, Board President

- **Action Item from March Meeting**
 - Kyle and Dan will walk the greenspace paths and mark on the community maps the area the need root removal and repair. Also, note areas that need to be widened for accessibility.
- **Homeowner Communications**
 - The Board reviewed all communication received and assigned Board members to respond.

Called Meeting to a Close

Amy Campbell, Board President

CLOSING DETAILS:

Meeting Board Approvals/Votes:

- No voted were taken.

E Voting Approvals (March 14.19 and April 11.19)

Approvals

Name ↕	Amount ↕	Created On ↕	Due Date ↕	Status ▲
Black Helterline Invoice 111288	220.50	04/05/2019	04/12/2019	Approved
Funding Reserve Account	87,600.00	04/01/2019	04/15/2019	Approved
Sierra NW Landscaping	8,700.00	03/28/2019	03/29/2019	Approved
Installment Payment Agreement	3,609.29	03/27/2019	04/10/2019	Approved
Stor-Room Lease Renewal	1,463.00	03/19/2019	03/26/2019	Approved
Meeting Minutes 3.14.19	--	03/15/2019	03/29/2019	Approved
Black Helterline Invoice 110616	591.50	03/11/2019	03/18/2019	Approved
Black Helterline Invoice	1,178.16	03/11/2019	03/18/2019	Approved
HOA Installment Payment Agreement - FRUNK	3,896.81	03/07/2019	03/13/2019	Approved
Flickering Light in Green Space	--	03/07/2019	03/21/2019	Approved

Next Meeting: Thursday, May 9th at Evergreen Property Management, 24111 NE Halsey Street, 2nd Floor, Troutdale, OR 97060