

# **Old Sweetbriar Farm HOA Special Meeting Minutes**

## **April 21, 2023 at 6:30pm via Zoom**

**Call to Order** at 6:36pm

**Roll Call** - Joshua Smith , Kathy Pattison, Tina Taplin, Reggie Carey, Mia Admire, Andra Fletcher, Matthew Burg, Laurie Farley  
Not in attendance - Lonny Henry

### **Special Meeting Business Items**

Board Director Positions - The current board is Josh Smith, Kathy Pattison, Tina Taplin, Reg Carey, and Lonny Henry (not in attendance). The board will formally vote to appoint new members for the current four vacant positions.

Open Position for 2022 - 2025 - Tina nominates Mia Admire, Reg seconds the nomination. The vote is unanimous for Mia Admire.

Open Position for 2021 - 2024 - Mia nominates Andra Fletcher, Kathy seconds the nomination. The vote is unanimous for Andra Fletcher

Open Position for 2021 - 2024 - Mia nominates Matthew Burg, Tina seconds the nomination. The vote is unanimous for Matthew Burg.

Open Position for 2020 - 2023 - Tina nominates Laurie Farley, Kathy seconds the nomination. The vote is 4 votes in favor and 4 abstaining.

Board Officer Positions - Mia nominates Andra for Secretary, Tina seconds the nomination. The vote is unanimous for Andra as Secretary.

Kathy nominates Reg for Vice President, Tina seconds the nomination. The vote is unanimous for Reg as Vice President.

The position of Treasurer is currently unfilled for now.

Board Meeting Schedule - In the past the board shifted to holding meetings every other month. With the current workload monthly meetings are needed again. Kathy motions to hold board meetings on the second Thursday of every month at 6:30pm, Mia seconds the motion. The motion passes unanimously.

Creation of an Architectural Response Committee - Josh recommends Reg to head up an Architectural Response Committee to streamline the process and reduce wait times for homeowners to receive a response to their requests. Reg accepts the position of ARC Head. Reg accepts Josh, Matt, Kathy and Laurie as committee members. This committee is now full.

Insurance - Josh reports that the current insurance quote is \$5400. He requested bids from two other companies. One was virtually the same and one needs more time to formulate a quote. Should the board add in extra coverage for volunteers? The volunteer clause is tabled for now, to be discussed again in a future meeting. Mia motions to accept the current insurance company quote for the year, Tina seconds the motion. The motions passes unanimously.

**Adjourn** - Meeting is adjourned at 7:10pm, not voted on due to a technical issue