



## Minutes

Old Sweetbriar Farm Homeowner Association

Thursday, May 9, 2019

7-9 PM

**Meeting called by:** Old Sweetbriar Farm Homeowner Association Board of Directors

**Attendees:** OSFHA Board Members and Homeowners

**Location:** Evergreen Property Management Office, 24111 NE Halsey Street, Troutdale, OR 97060, 2nd Floor Conference Room

**Type of Meeting:** Board Meeting (held on the 2nd Thursday of the month)

**Board Members:** President, Amy Campbell (elected 9/18)  
Vice President, Dan Anderson (elected 9/18)  
Secretary, John Peterson (elected 3/17)  
Board Member, Tina Taplin (elected 3/17)  
Board Member, Jeffrey Ironwood, (elected 9/18) **present until 8 pm**  
Board Member, Ray Kolberg (elected 9/18) **absent**  
Board Member, Kyle Holstein (elected 9/18)  
Board Member, Lonnie Henry (elected 1/19)  
Board Member, **open**

### Call Meeting to Order

**Amy Campbell, Board President**

There was a quorum, 7 of 9 Board members were in attendance. Surveyed board members for additional discussion points. (none)

### Evergreen Property Management

**Amy Campbell, Board President**

It was announced that Evergreen was terminating their contract with OSFHA, effective 5/31/19. The termination notice was given per contract. Amy outlined the specific functions performed by Evergreen and thanked them for their fine service.

### Association Business

- HOA Website Management
  - Amy has obtained the website password and will research the costs associated with it.
  - Possibility of linking with our new management company.
- Quarterly Newsletter
  - Amy received a copy of the newsletter and it did not resemble the samples given us nor was the company sending it out for free to the HOA like they stated. We will not be moving forward.
- Property Management Company Interviews
  - Two property management companies submitted proposals to replace Evergreen's work with HOA duties. Association Management Services and Community Association Partners gave 30-minute presentations outlining their

fees and proposed work. Tina made a motion for the Board to consider both proposals overnight and have a vote via board portal on Friday. All voted in favor.

- Troutdale Community Enforcement Grant
  - Due to some miscommunications with the Evergreen staff, the three bids for a walkway paving project were not submitted. Lonnie volunteered to get three bids for the work, but the deadline for the grant applications is near. Consensus was there was not a clear path forward to make the grant deadline. Amy made a motion to table this discussion until a later date. All voted in favor.
- Homeowner Communications
  - Homeowner communications were discussed. Complaints included grass along Troutdale Rd (Kyle volunteered to talk with Sierra NW re: contract), multiple complaints about sheds/ structures in backyards, and one complaint from a homeowner who submitted photos to cure active violation and was upset violation was submitted in the first place. Board members were assigned to follow up with homeowners.

**Call Meeting to Close**

**Amy Campbell, Board President**

**Next Meeting:** Thursday, June 13th at 7 pm. Location TBD.